

Interagency Committee of State Employed Women (ICSEW)  
Committee Policies and Procedures

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**5.01                                      Take Our Daughters and Sons to Work Day**

Date of Original Issue: October 1,                      Date Modified:  
2004

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**PURPOSE**

This policy provides information, general guidance, and expectations of the Take Our Daughters and Sons to Work Day Committee.

**INTENT**

The intent of this policy is to increase the effectiveness of information and resources provided to benefit Washington State employees and their children.

**SCOPE**

This policy applies to all Take Our Daughters and Sons to Work Day Committee members and the ICSEW General Membership.

**POLICY**

The Take Our Daughters and Sons to Work Day Committee began sponsoring statewide events in 1993 at the direction of the Governor. It is committed to providing resources to Washington State agencies and employees regarding the national annual event sponsored by the Ms Foundation.

**PROCEDURE**

The Take Our Daughters and Sons to Work Day Committee will annually provide a link to the Ms Foundation's official Take Our Daughters and Sons to Work Day Web site, a letter from the Governor supporting the event which will be distributed as a payroll stuffer for the March 25 pay cycle, a list of agency contacts for the annual event, and an *InterAct* article to be published in the March/April issue. The committee will determine whether to hold a statewide event each year based on responses to surveys conducted in the previous year.

**RELEVANT LAW AND OTHER RESOURCES**

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Board Approved:

Committee Approved: